



Tuition Referral Incentive Program Rules

The purpose of this program is to provide a referral incentive to families, staff, congregational members and community congregations for promoting Grace Lutheran School and encouraging the application for admission to Grace.

1. The Program shall be open to all Grace Lutheran School families, staff, congregational members and community church congregations.
2. A “referral” will be based on either of the following methods*:
 - The **REFERRING** individual submits a completed Student Referral Form to the School Office. Forms are available at the School Office or may be printed off the website at www.gracesandy.org (Admissions > Student Referral Form).
 - The **REFERRED** family submits the referring family’s name on the Application for Admission.
3. Referral credit amounts include:
 - Grades K-8 referrals qualify for a credit of \$500/student referred.
 - Early childhood program referrals qualify for a credit of \$250/student referred.
4. The **REFERRING** individual is required to choose their preferred method of reimbursement.
5. Methods of reimbursement include:
 - Tuition credit to current school family’s account
 - Donation to the general scholarship fund
 - Donation to community congregation scholarship fund**
 - Tithe/Offering Donation to Grace Lutheran Church
 - Check rebate***
6. This offer applies to **NEW** student applicants. “New student applicant” is defined as any student who completed the preceding academic year at a school other than Grace.
7. Siblings of current or past Grace students do not qualify unless they meet the definition of a “new student applicant.”
8. **Credit will be granted following the first semester of enrollment. Individuals referring students who enroll mid-year will receive a pro-rated referral credit.**
9. There is no limit to the number of students an individual may refer.
10. All regular student enrollment criteria must be met in order for this program to apply. **The final decision for student acceptance rests with the principal.**

* If more than one individual refers a single student, the referral credit will be split evenly between each REFERRING individual based on their preferred method of distribution.

**Details regarding the Community Congregation Referral Incentive Program can be obtained by contacting the School Office at 801-572-3793, via email at school@gracesandy.org or by visiting www.gracesandy.org.

***Individuals receiving a check rebate will be required to submit a W-9 Form if credits exceed \$600.

QUESTIONS? Contact the School Office at 801-572-3793 or email school@gracesandy.org