

Grace
LUTHERAN CHURCH
& SCHOOL
Proclaiming. Connecting. Growing.

Tuition Information

Dear Parents:

We are very excited about the coming school year and look forward to working with you and your family. Set forth below is the Financial Responsibility Agreement for the 2016-2017 school year.

PTL & Yearbook Fee

Included in Tuition Fee

Enrollment Fee

The enrollment fee is non-refundable. The enrollment fee for PS3/4 is \$100, for K-8 is \$200, due by March 24. These amounts will be applied to your student's tuition at every enrollment tier for the 2016-2017 school year. There will be a late fee assessed after the following dates:

	March 25 – July. 29	On or After Aug. 1
PS3/4	\$75 late fee	\$150 late fee
K – 8	\$75 late fee	\$150 late fee

Tuition Insurance

Participation in the Tuition insurance program is mandatory, unless you pre-pay your tuition in full. The cost of this insurance is 3.7% of your tuition – due and payable in May. Families enrolling after May will pay this amount with their enrollment fees.

Tuition Refunds

Families withdrawing students on or after August 1 will forfeit all enrollment fees. Tuition payments made prior to August 1 may be refunded. For families withdrawing students on or after the first day of school, a claim for the remaining balance will be submitted to the tuition insurance. Families are responsible for payment of the final remaining balance after the tuition insurance payment has been applied.

Tuition

All Children

Grades K-8

\$5750/school year

Preschool 3 & 4 Program

All Children

- Two Days
 - ½ day 8:30a-11:30p \$200/month
 - 8:30a-2:45p \$250/month
- Three Days
 - ½ day 8:30a-11:30p \$270/month
 - 8:30a-2:45p \$320/month
- Four Days
 - ½ day 8:30a-11:30p \$340/month

- 8:30a-2:45p \$390/month
- Five Days
 - ½ day 8:30a-11:30p \$410/month
 - 8:30a-2:45p \$460/month

1. Tuition is charged for all students attending Grace Lutheran Church & School.
2. If tuition is paid in full by May 31, 2016, you will receive a 2% pre-pay discount.
3. Tuition payments are made on a monthly basis either by check or auto-payments. Payments are due on the 5th or 20th of each month. Any late payments will subject the student(s) to have report cards withheld. Past due accounts will also be charged the following penalties:
 - a. \$25.00 for every payment not received by the end of the month.
 - b. Any student(s) with outstanding tuition at 65 days past due will be subject to suspension until the situation is resolved and full payment is made.
 - c. \$25.00 will be charged on returned payments.
4. Payment arrangements other than described above must be pre-approved through the School Administrator.

Delinquent Tuition/Outstanding Balances from Previous Years

A family's tuition must be in a state of "current" in order to enroll for the new school year. If a family is not "current," then the application process will be suspended until arrangements have been satisfied. All previously unpaid tuition and other outstanding balances must be "paid in full" if a student is to be re-enrolled on the first day of class for the new school year. Payments are to be made directly to Grace Lutheran Church & School.

Financial Aid

Tuition assistance is available to community families who complete a financial aid form and demonstrate a need for assistance. If you would like to apply for aid, please contact the school office.

In Christ's love and service,

The signature is written in cursive and is partially obscured by a large, hand-drawn smiley face. The smiley face consists of two circles for eyes and a curved line for a mouth.

Mrs. Kris Fjeldsted,
Principal

ENROLLMENT CONTRACT 2016-2017 ACADEMIC YEAR

Grace Lutheran School agrees to enroll your child(ren) for the 2016-2017 school year, and to provide the educational program and other services as prescribed for that grade.

In consideration of the acceptance of the Enrollment Contract by Grace Lutheran School, the undersigned agrees to pay the required fees as specified below:

Student: _____ Grade: ____ Enrollment Fee: _____ Tuition \$ _____

Student: _____ Grade: ____ Enrollment Fee: _____ Tuition \$ _____

Student: _____ Grade: ____ Enrollment Fee: _____ Tuition \$ _____

Student: _____ Grade: ____ Enrollment Fee: _____ Tuition \$ _____

Student: _____ Grade: ____ Enrollment Fee: _____ Tuition \$ _____

Total Enrollment Fee: \$ _____

Total Tuition Ins.: \$ _____ (Due upon enrollment)

Total Tuition: \$ _____ **Monthly Payment (July-April) \$ _____** **Pre-pay in full (2% discount) \$ _____**

I understand that my obligation to pay the fees and the tuition for the full academic year is **UNCONDITIONAL** and that after August 1st **NO PORTION OF FEES PAID OR OUTSTANDING WILL BE REFUNDED OR CANCELED IN THE EVENT OF ABSENCE, WITHDRAWAL OR DISMISSAL** from the school of the above student(s).

In view of this obligation, I understand that the Tuition Refund Plan is being made available to me at this time to protect my yearly financial obligation under the terms of the Enrollment Contract. This program insures tuition (prepaid and due) in the event of separation according to the terms of the policy.

I have received and read the enclosed tuition insurance brochure detailing the terms and conditions of coverage concerning this Plan.

I understand that in signing this Enrollment Contract for the coming academic year, I am agreeing to accept the rules and regulations of the School as stated in the handbook and the rule concerning payment of fees as referred to above.

Families withdrawing students on or after August 1 will forfeit all enrollment fees. For families withdrawing students on or after the first day of school, a claim for the remaining balance will be submitted to the tuition insurance. Families are responsible for payment of the final remaining balance after the tuition insurance payment has been applied.

This contract shall be interpreted in accordance with the laws of the State of Utah.

My signature below affirms that I have read, understand and accept the terms and condition of this contract.

Signature of Parents or Guardians

Date: _____

Financially Responsible for Student:

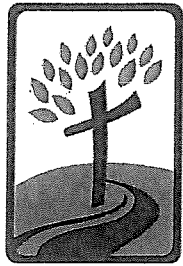
1. _____ **Address:** _____

2. _____ **Address:** _____

Accepted: Grace Lutheran School

Date: _____

By: _____, **Principal**



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ADMISSIONS APPLICATION

STUDENT INFORMATION Please Print

Student's Name _____ Prefers to be Called _____ Male Female

Date of Birth _____ Member of Grace Sibling of Current Student Sibling of Former Student

Mailing Address _____

City _____ State _____ Zip _____

Languages Spoken at Home _____ Has applicant applied to Grace before? Yes No

Who does the applicant spend most of his or her day with? Mother Father Grandparent
 Nanny Other Caregiver _____

Applying for Grade PS-3 PS-4 K 1st 2nd 3rd 4th 5th 6th 7th 8th

CURRENT SCHOOL INFORMATION

Current School _____ Current Grade/ Program _____ Attended Since (mo./yr) _____

School Address _____ City _____ State _____ Zip _____

Principal/Director _____ Teacher _____

OFFICE USE ONLY

Date Received _____ Deposit Amount _____ Check # _____

PARENT/GUARDIAN INFORMATION

Marriage Status of Parents

Parents Married Parents Divorced Parents Separated Single Parent Other _____

If parents are not married, who is the custodial parent? _____

Parent/Guardian Name

Parent/Guardian Name

Relationship to Applicant

Relationship to Applicant

Address (if different than applicant)

Address (if different than applicant)

City State Zip

City State Zip

Home Phone Cell Phone

Home Phone Cell Phone

Email Address

Email Address

Occupation/ Position

Occupation/ Position

Place of Employment

Place of Employment

Nature of Business

Nature of Business

College Education
(School Name, Degree Earned)

College Education
(School Name, Degree Earned)

Religious Affiliation

Lutheran Catholic Presbyterian
 Evangelical Episcopal Eastern Orthodox
 Other _____

Religious Affiliation

Lutheran Catholic Presbyterian
 Evangelical Episcopal Eastern Orthodox
 Other _____

Church Currently Attending

Church Currently Attending

FAMILY INFORMATION

Applicant's Siblings

Name	Age	School	Alumni of Grace-Y/N
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Applicant's Paternal Grandparents

Applicant's Maternal Grandparents

Name

Name

Name

Name

Address

Address

City

State

Zip

City

State

Zip

Please exclude from mailings from the school.

Please exclude from mailings from the school.

STUDENT HISTORY

School and Activity Information

Aside from Current School, Other Schools Attended in the Last Three Years

Name	Address	Director/Principal	Dates Attended
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Name	Address	Director/Principal	Dates Attended
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Name	Address	Director/Principal	Dates Attended
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Please list any activities outside of school the applicant has participated in.

Medical Information

Pediatrician

Address City State Zip

Does your child have any medical conditions that he/she is currently being treated for? Yes No

Please Describe _____

Church Information

Church Applicant Attends Most Frequently

Baptized Yes No Church _____ Date _____

First Communion Yes No Church _____ Date _____

Confirmed Yes No Church _____ Date _____

What characteristics of Grace interest your family, and why is our school a good match for the applicant? (Feel welcome to use additional paper.)

Grace Statement

Grace Lutheran School enrollment is open to students of any race, color or ethnic or national origin. Acceptance to a class is determined by the Admissions Committee on the basis of the optimum class profile. Members of the Grace fellowship, returning students and siblings of current students are given priority in the admission process. Admissions is subject to Grace being able to meet the educational needs of a student.

Deposit Policy: Deposits are applied to tuition when a student is accepted into a program. Deposits will be returned if a child is not accepted. A deposit will be forfeited if our acceptance is declined for any reason.

I have read the Grace Statement and understand the policies described. Yes

Application Checklist: Completed Application Registration Deposit Enclosed
 Copy of Birth Certificate Copy of Most Recent Report Card (Gr. 1-8), New Students

Signature

Date

2016-2017 CALENDAR

Grace Lutheran School

August 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23

Grading Periods	
1st Qtr.	
August 22 – October 28	44 days
2nd Qtr	
October 31– January 13	45 days
3rd Qtr.	
January 17 – March 24	47 days
4th Qtr.	
March 27– June 2	44 days

2016

Aug. 10
Aug. 16-18
Aug. 19
Aug. 22

Aug. 23

Aug. 24
Aug. 29-Sept 2

Sept. 5
Sept. 16
Sept. 17
Oct. 10-14
Oct. 28
Nov. 2
Nov. 3

Nov. 4
Nov. 22
Nov. 23-27

Dec. 2
Dec. 22

Dec. 23-Jan. 2

2017

Jan. 13
Jan. 16
Jan. 23-27
Feb. 6-10
Feb. 17

Feb. 20
Mar. 1
Mar. 2

Mar. 3
Mar. 10
Mar. 24

Apr. 14
Apr. 17-21

May 5
May 15-19
May 29
May 31
June 1
June 2

June 5

Instructional Days for Students 180 days

Parent/Teacher Conferences 4 Days

Nurture the Faith-- Mar. 10 1 day

Should Calamity Days need to be used, notification will be given.

Teachers Report
Student/Parent/Teacher Conferences
Staff Day/Records Day
Students Gr. 1-8, Noon Dismissal
Kindergarten-Noon Dismissal Phase In Day I
Kindergarten-Noon Dismissal, Phase in Day II
Kindergarten-1st Full day
NWEA MAP testing
Labor Day (No School)
Midterm
Oktoberfest
Fall Break—Teacher In-Service (No School)
End of 1st Qtr (44 Days)—Noon Dismissal
P/T Conferences (Evening)
P/T Conferences (Afternoon & Evening)
—Noon Dismissal
No School—Compensatory Day
Grandparents Day—Noon Dismissal
Thanksgiving Break (No School)
Midterm
Half day—Noon dismissal
Christmas Break begins
Christmas Break (No School)
Classes resume Jan. 3, 2017

End of 2nd Qtr. (45 Days)—Noon Dismissal
Martin Luther King, Jr. Day (No School)
National Lutheran Schools Week
NWEA MAP testing 2nd round
Midterm

Presidents' Day (No School)
P/T Conferences (Evening)
P/T Conferences (Afternoon & Evening)
Noon Dismissal

No School—Compensatory Day
Nurturing the Faith (No School)
Noon Dismissal
End of 3rd Qtr. (47 Days)
Good Friday— Noon Dismissal
Easter Break (No School)
Classes Resume April 24, 2017

Midterm
NWEA 3rd round of testing
Memorial Day (No School)
Kdg. Graduation
8th Gr. Graduation
Students' Last Day—End of 4th Qtr. (44 Days)—Noon Dismissal
Teachers' In-service/Records Day

= 1/2 DAYS

= BREAKS / HOLIDAYS

= TEACHERS' INSERVICE DAYS

Approved by Board of Education 2/8/2016